



LEGACY OF EXCELLENCE BOARD BUSINESS MEETING

1116 Jefferson Avenue
New Orleans, Louisiana 70115
September 21, 2023
6:00pm

The Legacy of Excellence Board convened the September 21, 2023 meeting in the library of the Benjamin Franklin Elementary Mathematics and Science School at 1116 Jefferson Avenue, New Orleans, Louisiana 70115. Mr. Tommie Vassel, Board President, called the meeting to order at 6:00 PM.

Board Roll Call: Tommie Vassel, present; Dr. Nia Woods Haydel, present; Dr. Bobbie Stevenson, present; Cynthia Steward, present; Susan Vaughn, present; Alicia Thomas, present; Detrich Hebert Johnson, present; Dr. Darryl Kilbert, Interim CEO, present. **The meeting had a quorum.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

Additions/Modifications and Deletions

Motion to add to the agenda was made by Dr. Bobbie Stevenson and seconded by Alicia Thomas. **The motion passed.** The following was added:

- Action Item No. 6: Dr. Darryl Kilbert's renewal of the ICT contract for two additional months of technology helpdesk support.

Motion to accept the agenda was made by Cynthia Steward and seconded by Dr. Nia Woods Haydel. **The motion passed.**

ADOPTION OF THE MINUTES

- August 24 , 2023 Board Business Meeting Minutes

Motion to adopt the August 24, 2023 Board Business Meeting minutes was motioned by Detrich Hebert Johnson and seconded by Dr. Bobbie Stevenson. **The motion passed.**

REPORT(S)

- Monthly Financial Summary – August 2023 4th Sector Solutions

Motion to accept the August 2023 Financial Summary Report was motioned by Susan Vaughn and seconded by Alicia Thomas. **The motion passed.**

INTERIM CEO'S AGENDA

- Round up at the Register
- Budget of School Improvement

CEO'S AGENDA

- Director of Operations' Report
- 90 Day Plan Update
- Review of Academic Calendar
- October Board Meeting Date Consideration

ACTION ITEMS/RESOLUTIONS

The Legacy of Excellence Board is asked to act upon the following action item(s):

- **Action Item No. 1:** Approval of Dr. Darryl Kilbert's execution of Mesalain Group's contract for Custodial and Maintenance services.
Recommendation: That the Legacy of Excellence Board approves Dr. Darryl Kilbert to execute the Mesalain Group contract for Custodial and Maintenance services.

Motion to approve Dr. Darryl Kilbert's execution of Mesalain Group's contract for Custodial and Maintenance services was motioned by Cynthia Steward and seconded by Susan Vaughn. **The motion passed.**

- **Action Item No. 2:** Approval of Dr. Darryl Kilbert's execution of Loreal Ivory's proposal for social-emotional learning by purchasing "Who Let the Nerves Out" and related instructional materials.
Recommendation: That the Legacy of Excellence Board approves Dr. Darryl Kilbert to execute the proposal for social-emotional learning by purchasing "Who Let the Nerves Out" and related instructional materials.

Motion to approve Dr. Darryl Kilbert's execution of Loreal Ivory's proposal for social-emotional learning by purchasing "Who Let the Nerves Out" and related instructional materials was motioned by Dr. Bobbie Stevenson and seconded by Dr. Nia Woods Haydel. **The motion passed.**

- **Action Item No. 3:** Approval of the Working Capital Non-Revolving Line of Credit.
Recommendation: That the Legacy of Excellence Board approves the Working Capital Non-Revolving Line of Credit with Gulf Coast Bank.

Motion to approve the Working Capital Non-Revolving Line of Credit was motioned by Dr. Nia Woods Haydel and seconded by Cynthia Steward. **The motion passed.**

- **Action Item No. 4:** Approval of Authorized Signatories for the Working Capital Non-Revolving Line of Credit.
Recommendation: That the Legacy of Excellence Board approves the authorization of Board President, Tommie Vassel, to sign on behalf of the Board. In the event Mr. Vassel is unable to sign, the Board also authorizes Board Vice President, Cynthia Steward, to sign on behalf of the Board.

Motion to approve the Authorizes Signatories for the Working Capital Non-Revolver Line of Credit was motioned by Dr. Nia Woods Haydel and seconded by Alicia Thomas. **The motion passed.**

- **Action Item No. 5:** Approval of Dr. Jeremy C. Brooks' contract as Chief Executive Officer of Legacy of Excellence, Inc.

Recommendation: That the Legacy of Excellence Board of Directors approves the contract of Dr. Jeremy C. Brooks as the Legacy of Excellence Chief Executive Officer. The term length of the contract is set at 3 years pending annual performance evaluation with an option for an additional year. The recommended base salary is \$135K along with a \$10K performance incentive as outlined according to the contract.

Motion to approve Dr. Jeremy C. Brooks' contract as Chief Executive Officer of Legacy of Excellence, Inc. was motioned by Dr. Nia Woods Haydel and seconded by Dr. Bobbie Stevenson. **The motion passed.**

- **Action Item No. 6:** Approval of Dr. Darryl Kilbert's renewal of the ICT contract for two additional months of technology helpdesk support.

Recommendation: That the Legacy of Excellence Board approves Dr. Darryl Kilbert to renew the ICT contract for two additional months of technology helpdesk support.

Motion to approve Dr. Darryl Kilbert's renewal of the ICT contract for two additional months of technology helpdesk support was motioned by Dr. Bobbie Stevenson and seconded by Dr. Nia Woods Haydel. **The motion passed.**

EXECUTIVE SESSION

At 7:10 PM, **upon an approved motion** by Dr. Bobbie Stevenson and seconded by Cynthia Steward, the Board meeting paused for Executive Session.

- Personnel Concerns

At 8:10 PM, upon an approved motion by Alicia Thomas and seconded by Dr. Nia Woods Haydel, the Board meeting resumed.

ANNOUNCEMENTS

ADJOURNMENT

Upon an **approved motion** from Alicia Thomas and seconded by Dr. Bobbie Stevenson, the meeting was adjourned at 8:15 PM.